



West Irondequoit Teaching Learning Center

Policy Board Meeting

December 12, 2019

The meeting was called to order by : Laura Westerman 3:33pm

Minutes: Karen Finter

In attendance: Janelle Armstrong, Zach Bartlett, Jim Czadzeck, Karen Finter, Dan Fullerton, Craig Jones, Jillian Leaderer, Heather Lynch, Chrissy Miga, Janine Sciarabba, Mark Pringle, Zandy Tasber, Virginia Tate, Darby Thompson, Sarah Traub, Betsy Walther, Julie Warth,

Absent: Dr. Katrina Arndt, Cheryl Wicks, Melissa Pollet-Swidorski, Dr. Margaret Steckley, Hannah Gasic, Matt Metras,

- **Welcoming Ritual: Pairs discussed the following:**
 - One recent professional learning experience that I've had recently that was meaningful.....
 - One upcoming professional learning experience that I am looking forward to....

Mrs. Westerman overviewed the EQ and Learning Targets for the meeting today. Shared the focus of the exploration of new and innovative ways to explore PD and for the Policy Board to consider aspects to consider when developing constraints /policies regarding these new types of PD.

Old Business:

October Minutes reviewed (3:40pm); Motion to approve: Mark Pringle; Second: Zandy Tasber Unanimously approved. 3:41

Clarification of TLC Policy Board Roster: The TLC Policy Board includes Matt Metras, Board of Education Liaison. He and Dr. Margaret Steckley are the assigned BOE liaisons to the WICSD TLC, and began their term, September 2019. Their appointment is annual and occurs at the BOE reorganization meeting in July each year.

New Business:

1) Jim Czadzeck and Maria Behnke (Technology Integration TOSAs) shared information about the professional development roll out of the 1:1 technology initiative in the WICSD. They shared the products that are associated with O365 that they have lead and/or developed professional development sessions around.

Shared statistics about 3 main products:

Schoology : 2490 unique students logged into Schoology every day. 97% of students use the tool daily.

OneDrive : 100% usage;

NewsEla: 1843 students and 58 teachers are using the site; Middle school teachers have assigned over 900 articles this year in each school.

Shifting PD lens to *enhance* high quality instruction. Encourage collaboration and to make thinking visible. Differentiation, independence and creativity are focal points.

Examples shared showcase the innovative uses of technology within classrooms across the district. Tracked back to demonstrate the PD that was done to prepare teachers. Options include 1:1 coaching and support, contractual meetings, after-school workshops, drop-in, Tech Tip emails/knowledgebase, Podcasts (K12ccc.com), *consideration of other options...*

Provided an opportunity to gather feedback from the TLC Policy Board through a survey link (QR code) - access on the TLC Schoology Website.

2) 4:04pm Reviewed the components of Personalize Learning; leveraging PL as a way to differentiate professional development; In the October PB meeting, the board identified 2 different models to further explore: Badges and Pineapple Charts;

Mrs. Westerman shared the advantages and disadvantages of each form of PD. Schoology will be used to provide/promote badges.

Shifted to work period – members were asked to provide input/ideas of our current practices and policy for PD.

Posing to Policy Board:

- Would it qualify for PD Credit? If so, what are the requirements to earn credit?
- How do you determine how much time for credit?
- Facilitator compensation
- Level in PD Express
- Monitoring of Work Completion

3) Open Meeting Law discussion; Policy Board reviewed:

- What is Open Meeting Law; Resources were provisioned for the TLC Policy Board for further review and an overview of the Open Meeting Law was shared by Mrs. Westerman.
- What Does It Mean for the TLC: The Policy Board reviewed the practices that the Policy Board must engage in order to be in compliance.
 - Updates: TLC Webpage Update includes a Meeting Tab of the Public Notice of Compliance as well as Agendas and Minutes for upcoming meetings.
 - https://www.westirondequoit.org/departments/west_irondequoit_teaching_learning_center
 - Increasing transparency of course offerings and participation in the NYSTC Pin Project.

4) Mrs. Westerman shared the update of the Fall Focus and resources provided by GRTCN.

Motion to adjourn meeting by L. Westerman. **Meeting was adjourned at 4:52pm**

Next Policy Board Meeting is January 30, 2020.